

Government of the People's Republic of Bangladesh
Department of Explosives
Segunbagicha, Dhaka-1000

Request for Expressions of Interest (REOI) for engaging Consulting firm for Institutional Capacity Assessment Study to Re-Design Existing Organogram with Detailed Job Descriptions, Standardisation of laboratory and strengthening of the Department of Explosives.

EOI NO.: Department of Explosives/EOI/03/08/2016

1.	Ministry/Division	:	Ministry of Power, Energy & Mineral Resources/ Energy & Mineral Resources Division.
2.	Agency	:	Department of Explosives.
3.	Procuring Entity Name	:	Chief Inspector of Explosives in Bangladesh
4.	Procuring Entity District	:	Dhaka.
5.	Expression of interest for selection of	:	Consulting firm for Institutional Capacity Assessment Study of Department of Explosive to Re-Design Existing Organogram with Detailed Job Descriptions, Standardisation of laboratory and strengthening of the Department of Explosives
6.	EOI Ref. No. and Date	:	Department of Explosives/EOI/03/08/2016
KEY INFORMATION			
7.	Procurement Method	:	Selection under a Fixed Budget (SFB)
FUNDING INFORMATION			
8.	Budget and Source of Funds	:	Revenue fund of Department of Explosives
PARTICULAR INFORMATION			
9.	Project Name	:	Not applicable
10.	EOI closing date and time	:	21-08-2016 at 11:30 hrs (BST)
INFORMATION FOR APPLICATION			
11.	Brief description of Assignment	:	<p>Broad objective of this project will be to assess institutional capacity assessment of DoEx. Specific objectives of this assignment are provided below:</p> <p>(a) To conduct overall institutional capacity assessment of DoEx</p> <p>(b) To conduct organization wide diagnosis of human resources and other available resources including existing condition of the laboratory</p> <p>(c) To identify and analyze international best practices for capacity enhancement of DoEx</p> <p>(d) Identify gaps of current practices with those of the international standards and check their compatibility with DoEx</p> <p>(e) Redesigning/enhancement of existing organogram including assessment of designation status officers.</p> <p>(f) Standardisation of laboratory upto international standard.</p> <p>(g) Logistic support including cost assessment of office-building-construction.</p> <p>(h) Considering assessment of sub-clauses from (a) to (g), consultants will prepare a DPP for strengthening the DoEx.</p>
12.	Location of the Project	:	Department of Explosives, Govt. 12 Std. Building Campus, 2 No. Tin shed, Segunbagicha, Dhaka-1000.
13.	Experience, Resources & Delivery Capacity Required	:	<p>A national consulting firm will be appointed for performing this assignment. However. Considering the scope of work, it is expected that the national consulting firm will appoint experts with international experiences. Consulting firm should appoint one international and one national expert in this project. International Expert will bring international best practices and the National Expert will contribute with his sound understanding of the local context. Expected qualification of both the national and international experts are provided below:</p> <p>a) The International consultant should have academic background in Chemical Engineering or post graduation in</p>

			<p>Chemistry or graduation in the field related to explosives engineering. The incumbent should have at least 20 year professional career dealt explosives, petroleum, gas, flammable solid and oxidizing agent etc. The expert should have sound understanding on the explosive related technologies and technology transfers.</p> <p>(a) The National Explosive Expert should have academic background in Chemical Engineering or in Chemistry. The National Expert should have at least 10 years of working experiences with explosives, petroleum, gas, flammable solid and oxidizing agent etc. National Experts with international experiences will get priority.</p> <p>(b) The National Structural Expert should be a Civil Engineer/Architect with more than 10 years of experiences in preparing cost estimates for building constructions.</p> <p>Furthermore the consultants are free to propose additional experts and backstopping supports might necessary for the successful delivery of the project outputs.</p>
14.	Submission of EOI	:	<p>Interested Local Consulting Firm are invited to provide following information/document indicating that they are qualified to perform the services:</p> <p>(a) Application for Expression of Interest; (b) Constitutional Documents of the Firm(s) (Registration document) (c) Background of the firm(s); (d) General and overall experience of the firm(s); (f) Audited financial reports of the firm(s); (h) Availability of resources (Manpower, equipment, software etc.); (j) if any other relevant document and information; (k) Valid Trade Licence of concerned business; (l) Income Tax certificate and VAT Registration certificate.</p> <p>More details regarding Requisite Qualification and Experience can be obtained on Department Website (www.explosives.gov.bd) and also the office of Chief Inspector of Explosives, DOEx.</p>
15.	This EOI notice will also be available at DOEx website: www.explosives.gov.bd and CPTU website: www.cptu.gov.bd		
16.	This EOI will be conducted as per the PPR-2008		
17.	Incomplete & conditional proposals will not be considered. The procuring entity reserves the right to accept or reject any/all proposals without assigning any reason whatsoever.		

(MD. Shamsul Alam)

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