

Government of the People's Republic of Bangladesh
Energy and Mineral Resources Division
Department of Explosives
Dhaka

Request for Expressions of Interest (REOI) for engaging Consulting firm for Institutional Capacity Assessment Study to Re-Design Existing Organogram with Detailed Job Descriptions, Standardisation of laboratory and strengthening of the Department of Explosives

EOI Ref. No.: Department of Explosives/EOI/03/8/2016 Date: 03/08/2016

The Department of Explosives (DoEx) has been allocated public funds from the Government of the People's Republic of Bangladesh (GoB) towards the cost of the Institutional Capacity Assessment Study of Department of Explosives to re-design the existing organogram with detailed-Job-description, standardization of laboratory at international standard, assessment of designation and status of officers, logistic support and DPP preparation. It intends to apply part of the proceeds of these funds to payments under the contract for the provision of consultancy services for the project by a National Consulting Firm.

The Services include:

Broad objective of this project will be to assess institutional capacity assessment of DoEx. Specific objectives of this assignment are provided below:

- (a) To conduct overall institutional capacity assessment of DoEx
- (b) To conduct organization wide diagnosis of human resources and other available resources including existing condition of the laboratory
- (c) To identify and analyze international best practices for capacity enhancement of DoEx
- (d) Identify gaps of current practices with those of the international standards and check their compatibility with DoEx
- (e) Redesigning/enhancement of existing organogram including assessment of designation status officers.
- (f) Standardization of laboratory upto international standard.
- (g) Logistic support including cost assessment of office-building-construction.
- (h) Considering assessment of sub-clauses from (a) to (g), consultants will prepare a DPP for strengthening the DoEx.

A national consulting firm will be appointed for performing this assignment. However, considering the scope of work, it is expected that the national consulting firm will appoint experts with international experiences. Consulting firm should appoint one international and two national experts in this assignment. International Expert will bring international best practices and the National Experts will contribute with their sound understanding of the local context. Expected qualification of both the international and national experts are provided below:

- a) The International consultant should have academic background in Chemical Engineering or post-graduation in Chemistry or graduation in the field related to explosives engineering. The incumbent should have at least 20 year professional career dealt explosives, petroleum, gas, flammable solid and oxidizing agent etc. The expert should have sound understanding on the explosive related technologies and technology transfers.
- b) The National Explosive Expert should have academic background in Chemical Engineering or in Chemistry. The National Expert should have at least 10 years of working experiences with explosives, petroleum, gas, flammable solid and oxidizing agent etc. National Experts with international experiences will get priority.
- c) The National Structural Expert should be a Civil Engineer/Architect with more than 10 years of experiences in preparing cost estimates for building constructions.

Furthermore the consultants are free to propose additional experts and backstopping supports might necessary for the successful delivery of the project outputs.

The Department of Explosives now invites eligible applicants to indicate their interest in providing the services. Interested Consultants are invited to provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar operating conditions, availability of appropriate professional qualification and experience among staff, etc.).

A Consultant will be selected using the Selection under a Fixed Budget (SFB) procurement method in accordance with the Public Procurement Act 2003 and Public Procurement Rules 2008 issued by the GoB.

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